

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
REGULAR BOARD MEETING**

**Minutes**

**September 20, 2013**

A Regular meeting of the Board of Licensed Professional Counselors was held on September 20, 2013 at 9:30 a.m. the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

**MEMBERS PRESENT**

Dr. Martin Wesley  
Mr. Christopher Griffith  
Dr. Larry Sexton  
Dr. Sandra Parks (dismissed early)  
Dr. Kim Naugle  
Dr. John Rigney

**OCCUPATIONS & PROFESSIONS STAFF**

Ms. Diana Jarboe, Board Administrator  
Justin Turner, IT staff

**MEMBERS ABSENT**

Dr. Daya Sandhu

**OFFICE OF THE ATTORNEY GENERAL**

Mr. James Grawe, Assistant Attorney General  
(Dismissed early)

**GUESTS**

Robin Epley, LPCA applicant  
Leslie Faulkner, LPCA applicant  
Mark Deaton, LPCA applicant  
Carla Crane, Cabinet for Health and Family Services representative

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**CALL TO ORDER**

Dr. Wesley called the meeting to order at 9:40 a.m.

**GUESTS**

*Robin Epley* – Ms. Epley attended the meeting as a new LPCA applicant. She was able to provide the Board with a course syllabus that was requested.

*Leslie Faulkner* – Ms. Faulkner's LPCA application had been previously deferred. Ms. Faulkner attended the meeting to offer the Board any additional information necessary to complete her application.

*Mark Deaton* – Mr. Deaton is an LPCA applicant who attended the meeting at the request of the Board. Mr. Griffith motioned for the Board to go into closed session for this presentation, Dr. Sexton seconded the motion, and the motion carried. Mr. Deaton explained the nature of his prior legal matters. Furthermore, he explained his goals for his future in the counseling profession. Mr. Griffith made a motion to end the closed session of the Board. Dr. Rigney seconded the motion and the motion carried.

*Carla Crane* – Ms. Crane attended the meeting on behalf of the Cabinet for Health and Family Services to discuss the recently published Workforce Study. Ms. Crane offered to hear any questions or concerns had by any members of the Board concerning the results of the study. The Board questioned how the initial number of licensees was determined in the study. Unfortunately, Ms. Crane, not being part of the company that performed the study, was unable to answer this question of the Board. Ms. Crane stated she is primarily interested in making sure the Board is able to comply with the gathering of licensee information as recommended by Deloitte in result of the Workforce study.

**MINUTES**

Dr. Sexton made a motion to approve the August 16, 2013 minutes. Mr. Griffith seconded the motion and the motion carried.

**BOARD MONTHLY FINANCIAL REPORT**

The financial report was reviewed and accepted.

**OCCUPATIONS AND PROFESSIONS REPORT**

Ms. Jarboe informed the Board that the database project continues with much progress made in the last month, per O&P IT staff, and that the vacant Board Administrator position at O&P had been fulfilled by Ms. Jennifer Hutcherson. The network server damage, involving the website to the LPC Board, has now been repaired and there appears to be no loss of data. The O&P office will soon have wireless internet access. The service will be available to all Board members on laptops and tablets.

## **OLD BUSINESS**

New LPCA and LPCC Certificate proofs were presented to the Board for review. The Board requested gold foil on the seal and Ms. Jarboe will make this request and attempt to have an actual sample of each certificate available for viewing at the upcoming KCA conference.

The Board has decided not to pursue any disciplinary actions for those LPCA's who failed to submit a Semi-Annual report on 4/1/13 or by the extended date of 7/31/13. At this time, Semi-Annual reports are being received for the next reporting time period therefore the Board will proceed with the tracking of the new reports. Dr. Naugle motioned for the Board not to take any disciplinary action against the non-compliant LPCA's for the last reporting time period, Dr. Rigney seconded the motion, and the motion carried.

## **NEW BUSINESS**

Mr. Turner attended the meeting upon request of the Board to present Google Docs as an option for the Board to share secure information. Mr. Turner shared a Power Point presentation consisting of an overview of the program and its capabilities to function as the Board may need. The Board members discussed how this could be very efficient making it easier to review and prepare documents outside of meetings.

The Board discussed a current issue with supervision training. Several questions have been asked to the Board regarding the expiration of supervisory training. Many individuals were trained to be supervisors, as mandated in 2010 and now need to be retrained as required by the Board every three years. Due to the large demand of training at this time, the Board understands that there may be a lapse in time for a supervisor to be retrained once their current training expires. For this reason, the Board will not take disciplinary action against any supervisor or supervisee for a short lapse of training on part of the supervisor. The Board will continue to keep track of the training dates for all supervisors for the future. The Board also discussed mechanisms to fund the development of webinar video-presentation or online course to provide supervision training. The Board will discuss this idea with O&P for direction and approval.

A plan of action was received by the Board from Michael Cornwall, LPCC regarding the number of supervisees he currently has and how he will soon comply with the Board's limit of six supervisees. Dr. Sexton motioned to approve this plan of action, Dr. Naugle seconded the motion, and the motion carried.

Dr. Wesley notified the Board members of the upcoming Board Chairman vote and need for nominations. Dr. Naugle motioned for the Board to continue with the current arrangement of Dr. Wesley as the Board Chairman and Mr. Griffith as the Board Vice Chairman. Dr. Sexton seconded the motion and the motion carried.

The Board received correspondence from The Kentucky Society for Clinical Social Workers requesting the approval by the Board for being a regular provider of continuing education. The Board members discussed this request and Dr. Rigney made a motion that now is not the time to make such a commitment as the drafted regulation changes that will soon be in effect will greatly impact the continuing education requirements and providers. Dr. Parks seconded the motion and the motion carried.

Ms. Jarboe clarified the Board's auditing process with the members of the Board and it was determined by Mr. Grawe that the Board may audit up to 15% of renewal applications each year.

Dr. Sexton motioned to grant continuing education credit to the counselor educators who attended the Board's conference. Two hours will be given for those who attended September 18, 2013 and six hours will be given to those who attended September 19, 2013. Mr. Griffith seconded the motion and the motion carried.

Mr. Grawe presented a draft of a regulation, as requested by the Board, for a license status to be "inactive." The Board recommends defining an inactive status within the regulation and for Mr. Grawe to create a regulation for a license status to be "retired" as well. Mr. Grawe will present both regulations at the October Board meeting.

## **COMPLAINTS/OTHER LEGAL MATTERS**

The Complaints Committee was called to order at 8:50 am, in closed session, prior to the Board meeting. The completed agency complaint cases were reviewed by the members of the committee. Mr. Griffith made a motion to adjourn at 9:30 am, the motion was seconded by Dr. Rigney and the motion carried.

The Complaints Committee deferred cases 2013-05, 2013-10, and 2013-11 until the October Board meeting, as Mr. Grawe has agreed to outline the three related cases for the committee to review and prepare a recommendation to the Board.

The following complaint cases are ongoing:

- 13-KBPC-0800
- 2013-01
- 2013-03
- 2013-06
- 2013-07A&B

The Complaints Committee recommended withdrawing agency case 2013-09 as a formal complaint and recommends the Board to carefully review a new supervisory contract when submitted by the licensee. Dr. Naugle seconded the motion and the motion carried.

Dr. Naugle motioned to accept the approved order of dismissal for the application appeal by Barbara Estes. Mr. Griffith seconded the motion and the motion carried.

Mr. Griffith motioned to adopt the recommended order from the Hearing panel to deny the appeal of Brandon Swaggart. Dr. Naugle seconded the motion and the motion carried.

The Board received correspondence via email regarding an advertisement as an LPCC by Deborah Reinhardt-Brocious who is not a licensee. Dr. Naugle motioned to send a letter to cease and desist practicing along with a copy of the advertisement to Ms. Reinhardt-Brocious. Dr. Wesley seconded the motion and the motion carried.

The following applications remain on appeal: Derek Chow and Jamie Wilkinson.

## **APPLICATION REVIEW**

The Applications Committee was called to order at 3:00 pm on September 19, 2013. All applications were reviewed by the members of the committee. Dr. Rigney made a motion to adjourn at 5:30 pm, the motion was seconded by Dr. Naugle and the motion carried.

## **A motion was made by Mr. Griffith, seconded by Dr. Naugle, and carried to take the following actions:**

### **LPCA APPLICATIONS**

The following applications for LPCA were approved: Tonya Dunn, Jennifer Eich, Robin Epley, Leslie Faulkner, Jennifer Fugate, Kerry Gasson, Whayne Herriford, Nicole Howell, Pamela Hunter, Elaine Jordan, Summer-Rae Lagow, Eric Miller, Tammy Pellegrini, Brittany Lynn Smith, Justin Smith, Colbie Staten, and Nancy Tapley.

The following LPCA application(s) were deferred for lack of time to review: Dona Daubitz Barry, Nedra Blankenship, Samuel Cecil, Rebecca Cooke, Debra Mullenix-Jasper, Christina Miller, Donna Peyton, Virginia Shidal, and Jessica Tobey.

### **LPCA SUPERVISION AGREEMENTS**

The following supervisory agreements were approved: Kathryn Black, Misty Bloomfield, Tiffany Bryant, R. Daniel Carmon, Kimberly Clark, Cynthia Denneman, Lakeisha Dennis, Katie Ellison, Billie Fairchild, Sharon Foley, Lillian Hollars, Susan Reid, Justine Simpson, Sarah Slaughter-Harper, Patrick Solomon, Kathryn Stone, Megan Vance, and Diedre Wade.

### **LPCC APPLICATIONS**

The following applications for LPCC were approved: Natalie Carter, Christopher Copas, Melissa Duvall, Bethany Fugate, Norma Jean, Kendrick, Candace Layne, Stephanie McKenzie, Sierra Mason, Lisa May, Courtney Patrick, Kimberly Roberts, and Maribeth Thomas.

The following LPCC applications were deferred for lack of time for review: Christopher Morandi and Adria Sullivan.

The following LPCC applications were also deferred:

Lori Karman – requested to appear before the Board at the November Board meeting.

Karen Carr – Documentation of test score(s) and practicum/internship information requested.

There were no LPCC applications denied.

### **ENDORSEMENT APPLICATIONS**

The following application(s) for licensure via endorsement were approved: Imelda Bratton, Linda Koenig, and Lisa Terwilliger.

The following application(s) for licensure via endorsement were deferred:

Kathryn Holt – Additional documentation requested.

### **REINSTATEMENT APPLICATIONS**

There following LPCA applications for reinstatement were approved: Terrah Combs, Jennifer Nichols, Shannon Smith, and Anita Williams.

The following application(s) for LPCC were approved for reinstatement: Jerri Jo Tackett.

### **APPLICATIONS FOR CONTINUING EDUCATION**

The following applications for Continuing Education were approved:

#### **Providers:**

Baptist Health Paducah – 7<sup>th</sup> Annual Addiction and Compulsive Behaviors Symposium

The CEU Place – Treatment Approaches for Internet Pornography & Sex Addiction

Child Focus, INC. – QPRT: Suicide Risk Assessment and Management Training Program

Foster Family Treatment Association – Important Topics for Child Welfare Providers and Foster Parents

Interactive CE Training – Introduction to Emotionally Focused Couple Therapy

Interactive CE Training – Emotionally Focused Couple Therapy

Miami University's Center for School-Based Mental Health Programs

Ramey Estep Homes – Dance or Wrestle: Working With Resistant Youth

Ramey Estep Homes – Are You Happy & Do You Know It?

The Ridge Behavioral Health Systems – Working With Youth Who Have Sexual Behavior Problems

Rivervalley Behavioral Health – Techniques, Tips, and Strategies to Enhance Counseling

Rivervalley Behavioral Health – Evidence-Based Practices for Treating Substance Abusers

Seven Counties Services, Inc. – Brief Solution-Focused Counseling That Works!

Seven Counties Services, Inc. – Living in Balance

Southeast KY Area Health Education Center – Hidden Obstacles Faced by Persons Suffering From Abuse

#### **Licensees:**

Andrea Polk, LPCC – Common Sense Parenting Training

W. Barry Cecil, LPCC – OTP Clinical Staff Education: Appropriate Use of Methadone in the OTP

Brett Corley, LPCA – OTP Clinical Staff Education: Appropriate Use of Methadone in the OTP

Rachel Held, LPCA – OTP Clinical Staff Education: Appropriate Use of Methadone in the OTP

### **A motion was made by Dr. Naugle, seconded by Dr. Sexton, and carried to deny the following applications:**

The LPCA application for E. Hope Daniels was denied for lacking fulfillment of areas 3, 6, and 9.

The LPCA application for Mark Deaton was denied and a new application will be considered in no less than two years.

The LPCA application for Neely Kate Neely was denied for having only 51 acceptable graduate semester hours.

The LPCA application for Aja Harrison was denied for having only 57 acceptable graduate semester hours.

The LPCA application for Hilary Baker was denied for having only 57 acceptable graduate semester hours.

#### **TRAVEL AND PER DIEM**

Mr. Griffith moved for approval of travel and per diem. The motion was seconded by Dr. Parks. The motion carried.

#### **NEXT MEETING**

The next meeting of the LPC board is a special meeting scheduled for Thursday October 24, 2013 at 9:30 a.m and followed by a luncheon. It will be held in conjunction with the KCA Annual Conference at The Galt House Hotel in Louisville, KY.

#### **ADJOURNMENT**

With no further business being brought before the board, Mr. Griffith made a motion to adjourn the meeting, Dr. Naugle seconded the motion, and the motion carried. The meeting was adjourned at 3:40 p.m.

Minutes Prepared By  
Diana Jarboe  
September 30, 2013